

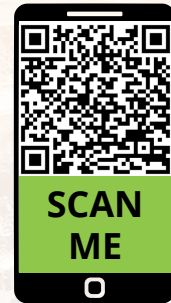
# WORK SAFELY AT HEIGHTS REFRESHER

Please follow the steps below to complete your Civil Safety  
Work Safely at Heights Refresher course

1

## Complete enrolment

Click on this link to complete your course enrolment - <https://bit.ly/38f9Knd>  
You will be required to upload a copy of your Drivers Licence or other photo ID.



2

## Booking confirmation

Check your emails for an email labelled 'Booking Confirmation' which contains further instructions about logging into your Civil Safety Learner Portal

3

## Civil Safety Learner Portal

Log into your Civil Safety Learner Portal to access your learner guide (resources) and complete your theory and practical assessments

Once you have completed these steps, Civil safety will receive your submission's and a trainer will mark your assessments. Please check your emails as we will contact you if we need anything from you.

If everything is correct, your certificate will be issued via email within 1-3 business days.

If you have any issues please call Civil Safety on 1300 248 457 or they have multiple sites throughout QLD you can visit for assistance.

**CSQ** | PROVIDER